



**U.S. Department of  
Health and Human Services**  
Centers for Disease  
Control and Prevention

## **STATEMENT OF WORK FOR ROADMAP IMPLEMENTATION**

### **A. Purpose and Objectives**

**1. Purpose:** To facilitate the approval of the prikaz by the MOH of the Republic of Kazakhstan (RK), centralize testing in the Almaty laboratory facility, and create a geo-map of the diseases by raions in Almaty city.

#### **2. Objectives:**

- Facilitate the approval of prikaz by the MOH of the Republic of Kazakhstan (RK)
- Centralize testing in the Almaty laboratory facility
- Create a geo-map of the diseases by raions in Almaty city as part of the WHO Healthy City initiative

### **B. Background**

It is expected that the Contractor will provide technical and methodological and coordination assistance to the Centers for Disease Control and Prevention to the Ministry of Health in Kazakhstan. The contractor will work with the Ministry of Health and partners to:

#### **1. Facilitate the approval of prikaz by the MOH of the Republic of Kazakhstan (RK)**

- 1.1. Work with the government of Kazakhstan to facilitate the approval of prikaz
- 1.2. Finalize the Guidelines for the implementation of the National Program of Internal Quality Assessment for Medical Laboratories in Kazakhstan according to ISO standardized requirements.

## **2. Centralize testing in the Almaty laboratory facility**

- 2.1. Complete the assessment of all laboratories in Almaty
- 2.2. Develop recommendations for the centralization of medical laboratories according to the type of testing
- 2.3. Revise the Almaty health department's five-year reform plan to include the centralization plan of medical laboratories.

## **3. Create a geo-map of the diseases by raions in Almaty city as part of the WHO Healthy City initiative**

- 3.1. Train statisticians from the health department and health facilities in Almaty
- 3.2. Establish a working group of statisticians to carry out the mapping project
- 3.3. Lead the working group to collect data (non-electronic) from the health facilities in Almaty, create an electronic database with data, organize data and create a geo-map from the data
- 3.4. Work with the health department to integrate the geo-data into the department's statistical database to strengthen control of diseases.
- 3.5. Draft an article of the results of the data collection

## **C. Contractor's tasks**

It is expected that the Contractor shall provide coordination and technical assistance to the CDC US-based partners for outputs described under the Background.

Schedule for reporting is reflected in the Section D below. The US government shall provide reports and other technical documents developed by US-based partners where the Contractor will assist in the preparation, negotiation and discussion of content with the MOH for the delivery of services as defined in the Section D.

## **D. Reporting requirements and deliverables**

1. The Contractor will report to the CDC Associate Director of Programs and work with the Director of the Department for Medical care organization of the Ministry of Health (DMCO) through the project coordinators.
2. The US government shall provide to the Contractor reports/documents developed by US-based partners in English with translation into Russian in hard and electronic copies for review, proof reading and correction in accordance with the below timeframe.
3. The Contractor will submit reviewed documents to CDC Associate Director of Programs for discussion and further processing in MS Word, Excel and Power Point format. Final documents could be submitted in pdf format.
4. The Contractor shall provide comments or clarification to the documents within 10-days after submission.
5. The Contractor shall submit monthly progress reports to the CDC Associate Director of Programs on the following activities:
  - Coordination of activities by US-based partners and MOH
  - Facilitation of discussions between US-based partners and MOH
  - Participation in the working groups to develop reports and program documentation drafted by US-based partners
  - Proof reading and correction of the reports/program documents developed by US-based partners in English with translation into Russian
  - Mediation (problem solving) between US-based partners and MOH

<b>Deliverables: US-based partner reports/program documentation to be developed</b>	<b>Timeframe</b>
1.1. Approval of prikaz by the MOH of the Republic of Kazakhstan (RK)  1.2. Guidelines for the implementation of the National Program of Internal Quality Assessment for Medical Laboratories in Kazakhstan according to ISO standardized requirements.  1.3. Assessment report of all laboratories in Almaty  1.4. Recommendations for the centralization of medical laboratories according to the type of testing  1.5. Revised health department's five-year reform plan which will include the centralization plan of medical laboratories  1.6. Training of statisticians from the health department and health facilities in Almaty  1.7. Electronic database with collected and analyzed data with the working group  1.8. Draft article of the results of the data collection	August 16 2016 – March 15, 2017

The Contractor will prepare 7 monthly reports by the 15<sup>th</sup> date of the month after completion of the above reporting period.

#### **E. Period of Performance: August 16, 2016 – March 15, 2017**